

TEMPLATE:

ID FOLDER NAME

ID SUB-FOLDERS

1 Company Forms

1.1 - FORM NO. 1 Declaration of compliance with the requirements of the Companies Act, 1956 on application for registration of a company.docx

1.2 - FORM NO. 1A Application form for availability or change of names.docx

1.3 - FORM NO. 1AA Particulars of person(s)director(s)chargedspecified for the purpose of clause (f)(g) of section 5.docx

1.4 - FORM NO. 1AB Consent of the person charged by the Board with the responsibility of complying with the provisions of the Act.docx

1.5 - FORM NO. 1AC Particulars of person(s)director(s)chargedspecified for the purpose of clause (f)(g) of section 5.docx

1.6 - FORM NO. 1B Application for the approval of the Central Government for conversion of a public company into a private company.docx

1.7 - FORM NO. 2 Return on allotments.docx

1.8 - FORM NO. 2A COMPANIES ACT, 1956 Memorandum containing salient features of prospectus [See section 56(3)].docx

1.9 - FORM NO. 3 Particulars of contract relating to shares [Pursuant to section 75(2)].docx

1.10 - FORM NO. 4 Statement of the amount or rate percent of the commission payable in respect of sharesDebentures and of the number of sharesdebentures for which persons have agreed.docx

1.11 - FORM NO. 5 Notice of consolidation, division, etc.,increase in share capitalincrease in number of members [Pursuant to sections 95, 9794A(2)81(4)].docx

1.12 - FORM No. 7B Share Transfer Form [Pursuant to section 108(IA)1].docx

1.13 - FORM NO. 7BB [Pursuant to sub-rule (2A) of rule 5A Companies (Central Government_s) General Rules and Forms, 1956 read with section 108(1A) of the Companies Act, 1956].docx

1.14 - FORM 7C Application for extension of time under section 108(1D) [Pursuant to section 108(1D)].docx

1.15 - FORM NO. 7D (See rule 5B) Form of application for approval of the Central Government for acquisition of shares.docx

1.16 - FORM NO. 7E Form of intimation to the Central Government of the Proposal to transfer shares form of application for approval of the Central Government for transfer of shares of Foreign Companies.docx

1.17 - FORM NO. 8 Modification of charges.docx

1.18 - FORM NO.10 Particulars of a series of debentures, containing or giving by reference to any other instruments.docx

1.19 - FORM NO. 12 Chronological index of charges [pursuant to section 131].docx

1.20 - FORM NO. 13. Register of charges.docx

1.21 - FORM NO. 15 Notice of appointment of receiver or manager.docx

1.22 - FORM NO. 16 Notice to be given by receivermanager on ceasing to act as such.docx

1.23 - FORM NO. 17 Memorandum of complete satisfaction of charge.docx

1.24 - FORM NO. 18 Notice of the situationchange of situation of registered office.docx

1.25 - FORM NO. 19 Declaration of compliance with the provisions of section 149(1)(a), (b) and T of the Companies.docx

1.26 - FORM NO. 20 Declaration of compliance with the provisions of section 149(2)(b).docx

1.27 - FORM NO. 20A Declaration of compliance with the provisions of section 149(2A) or of the section 149(2B) [pursuant to section 149(2A)(ii)].docx

1.28 - FORM NO. 21 Notice of the court_sCompany Law Board_s Order.docx

1.29 - FORM NO. 21A [pursuant to section 160].docx

1.30 - FORM NO. 22 Statutory report.docx

1.31 - FORM NO. 22A Consent of shareholder for shorter notice.docx

1.32 - FORM NO. 23 Registration of Resolution(s) and Agreement(s).docx

1.33 - FORM NO. 23A Form of Application to the Central Government for obtaining for the previous approval for AppointmentContinuance of the former Managing Agents or Secretaries and Treasurers.docx

1.34 - FORM NO. 23AA Notice of address at which books of accounts are maintained.docx

1.35 - FORM NO. 23AB (See Rule 7A) Statement contenting salient features of balance sheet and profit and loss account, etc. as per section 219(1)(b)(iv).docx

- 1.36 - FORM NO.23B Notice by auditor.docx
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- 1.39 - FORM NO. 24A Form of application to the Central Government for obtaining for obtaining the previous approval for entering into contracts with the company for the sale, purchase or supply.docx
- 1.40 - FORM NO. 24AA Notice by the interested director [Pursuant to section 299].docx
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- 1.46 - FORM NO 29 Consent to act as director of a company and or undertaking to take and pay for qualification shares.docx
- 1.47 - FORM NO. 32 Particulars of appointment of directors and manager and changes among them [Pursuant to section 303(2)].docx
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1.53 - FORM No. 35A Information to be furnished in relation to any offer of a scheme or contract involving the transfer of shares.docx

1.54 - Form 36 Receiver_s or manager_s abstract of receipts and payments.docx

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1.56 - FORM No. 38 Application by an existing company (not being a joint stock company) for registration as a limitedan unlimited company.docx

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1.65 - FORM No. 56 Particulars of charge_ subject to which property in India has been acquired by a foreign company after 15th January, 1937.docx

1.66 - FORM No. 57 Particulars of an issue of debentures in a series by a foreign company [Pursuant to section 600 read with section 128, provision.docx

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 - 1.76 - Particulars of Appointment of Managing Director, Directors, Manager and Secretary and the Changes among them.docx
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 - 2.2 - ESOP-scheme 24.09.19.docx
 - 2.3 - Salary _ TDS Calculator.xlsx
 - 2.4 - Gratuity Calculator.xlsx
 - 2.5 - Bonus Calculation.docx
 - 2.6 - Income Tax Slab Rates for an Individual.docx
 - 2.7 - ITR Declaration Format FY21-22.xls
 - 2.8 - HR Payroll Roadmap A4.docx
 - 2.9 - Corporate-Salary-Slip.xlsx
 - 2.10 - Increment calculation.xls
 - 2.11 - HR Trainging Budget.xlsx
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3 Employee Onboarding

- 3.1 - Company policies checklist for new hires.docx
- 3.2 - New employee announcement email.docx
- 3.3 - Welcoming New Employee.pptx

- 3.4 - HR Checklist For Startups.docx
 - 3.5 - New employee welcome email template.docx
 - 3.6 - Joining Bonus Letter with Retention Clause.docx
 - 3.7 - Job offer email.docx
 - 3.8 - Employee Induction Checklist.docx
 - 3.9 - Employee Induction.doc
 - 3.10 - New hire checklist template.docx
 - 3.11 - Onboarding checklist.doc
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4 - R _ R

- 4.01 - 10 Types of Reward and Recognition.docx
 - 4.02 - Star Employee Nomination Form.doc
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5 - Employee Policies

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- 5.2 - Conflict Of Interest Policy.Docx
- 5.3 - Rewards And Recognition Policy.Docx
- 5.4 - POSH - Internal Complaints Committee.docx
- 5.5 - Company Sick Leave Policy.Docx
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5.27 - Employee-Code-Of-Conduct-Company-Policy.Doc
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5.35 - Contractor Policy.Docx
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5.39 - Employee Business Expense Reimbursement Policy.Docx
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5.52 - Employee Exit Interview Policy.docx
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5.55 - Paper Usage Policy.docx
5.56 - Employee Handbook.docx
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5.69 - Computer Use Policy.Docx
5.70 - Work From Home Policy.Docx
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5.73 - Exit Interview Policy.Docx
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 - 5.83 - Anti bribery _ anti corruption policy.docx
 - 5.84 - Company Data Protection Policy.docx
 - 5.85 - Document Data Retention And Destruction Policy.Doc
 - 5.86 - Paternity leave policy IND.docx
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6 - Performance management

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 - 6.2 - HR Analytics Roadmap.docx
 - 6.3 - Performance Review.xls
 - 6.4 - Performance Appraisal letter.doc
 - 6.5 - Performance Management process.docx
 - 6.6 - Employee Induction Checklist.docx
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 - 6.9 - Employee Performance Review.docx
 - 6.10 - HR Workforce Planning Roadmap.docx
 - 6.11 - performance development plan template.docx
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7 - Statutories

- 7.1 - Professional Tax.docx
- 7.2 - Introduction To Statutory Compliances.Docx
- 7.3 - ESIC forms
 - 7.3.1 - form2_addition_deletion_familydeclaration.pdf

7.3.2 - form22_funeral_expenses_claim.pdf
7.3.3 - form15_claim_dependents_benefit.pdf
7.3.4 - form20_claim_after_death.pdf
7.3.5 - form23_life_certificate_permanentdisablement.pdf
7.3.6 - form24_declaration_certificate_dependentsbenefit.pdf
7.3.7 - form9_sickness_benefit_claim.pdf
7.3.8 - form14_claim_permanent_disablementbenefit.pdf
7.3.9 - form5a_advance_payment_contributions.pdf
7.3.10 - Form 37_certificate_reemployment_continuingemployment.pdf
7.3.11 - ESIC-Form-7b.pdf
7.3.12 - ESI-Declaration-Form.pdf
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7.3.14 - form10_abstention_verification_forms.pdf
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7.3.16 - form3_return_of_declaration.pdf
7.3.17 - form6_register_of_employees.pdf
7.3.18 - form1_employer_registration.pdf
7.3.19 - form19_claim_maternity_benefit.pdf

7.4 - Industrial Relations Code 2020.docx

7.5 - The New Labour Laws Of India.docx

7.6 - Payment Of Dues, Claims And Audit.docx

7.7 - Minimum Wages Act.docx

7.8 - User Manual Provident Fund.pdf

7.9 - ESIC User Manual.pdf

7.10 - The Payment Of Bonus Act, 1965.Docx

7.11 - Employees Provident fund.docx

7.12 - Shops And Establishments Act.docx

7.13 - Labour Law Compensation.Docx

7.14 - Employees State Insurance.docx

7.15 - Occupational Safety, Health And Working Conditions Code 2020.docx

7.16 - Offences Andf Penalties- Code Of Wages 2019.docx
7.17 - Leave and Working Hours Rules (State Wise).docx
7.18 - Employment Law 2020.docx
7.19 - Labour Law Annual Leave And Holidays.Docx
7.20 - Payment Of Bonus.docx
7.21 - Equal Remuneration Act, 1976.Docx
7.27.1 - form_13_revised_transfer.pdf
7.27.2 - form2_nomination_declaration_form.pdf
7.27.3 - form5_the_employees_depositlinkedinsurancescheme.pdf
7.27.4 - form31_application_for_advancefromthefund.pdf
7.27.5 - form10d_application_for_monthlypensionform.pdf
7.27.6 - form1_employersregistrationform.pdf
7.27.7 - Social Security Number .pdf
7.27.8 - form20_death_member_familynominee.pdf
7.27.9 - form10c_claiming_withdrawal_schemecertificate.pdf
7.27.10 - form11_revised_declaration_byemployee.pdf
7.27.11 - form19_claiming_employees_providentfundsdues.pdf

7.22 - Labour Law Trade Union.Docx
7.23 - User Manual for Monthly E-RETURN SOFTWARE of Provident Fund.pdf
7.24 - Payment Of Wages.docx
7.25 - Labour Law Health And Safety.docx
7.26 - The Payment Of Gratuity Act 1972.Docx
7.27 - PF Forms
7.28 - Payment Of Gratuity.docx
7.29 - Labour Welfare Fund Act 1965.Docx
7.30 - Employee Provident Fund.docx
7.31 - Code Of Wages Act 2019.docx
7.32 - Shops _ Establishments Act.Docx
7.33 - Maternity Benefits.docx
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7.35 - Labour Law Fair Treatment.Docx

8 - Posters

- 8.1 - SHTK-Signage - Wash Hands.pdf
 - 8.2 - SHTK-Signage - If One is Unwell.pdf
 - 8.3 - SHTK-Signage - Workplace Sanitation.pdf
 - 8.4 - SHTK-Signage - Social Distancing.pdf
 - 8.5 - SHTK-Signage - Do Not Share.pdf
 - 8.6 - SHTK-Signage - Wash Your Hands 20 sec.pdf
 - 8.7 - SHTK-Signage - ware Mask.pdf
 - 8.8 - SHTK-Signage - Clean your hand before getting back to work.pdf
 - 8.9 - SHTK-Signage - Avoid Touching.pdf
 - 8.10 - SHTK-Signage - Physical Distancing.pdf
 - 8.11 - SHTK-Signage - Throw Used tissues into closed bins.pdf
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9 - Records _ Format

- 9.1 - Warning Notice for Attendance Issues.docx
- 9.2 - Internship Experience Certificate.docx
- 9.3 - Letters
 - 9.3.1 - Experience or Relieving letter.docx
 - 9.3.2 - Notice Letter for Intoxication at work.docx
 - 9.3.3 - Recommendation Letter.docx
 - 9.3.4 - Custom Letter of Appointment.docx
 - 9.3.5 - Grievance Letter against new Employees.docx
 - 9.3.6 - Acceptance Letter.docx
 - 9.3.7 - Experience or Relieving letter with praise.docx
 - 9.3.8 - Relieving Letter after Resignation.docx

9.3.9 - Letter to Bank.docx

9.3.10 - Invite to Grievance Hearing.docx

9.4 - Resignation Withdrawal for Growth Prospects.docx

9.5 - Leave Application Form.docx

9.6 - Grievance Response.docx

9.7 - Post Probation Increment Certificate.docx

9.8 - Zero Tolerance Policy.docx

9.9 - HR Technology Roadmap A4.docx

9.10 - Admn Manual.doc

9.11 - Warning Notice for Performance Issues.docx

9.12 - Grievance meeting invitation.doc

9.13 - Resignation Withdrawal for Role Change.docx

9.14 - Employee master Files.doc

9.15 - Warning Notice for General Behaviour Issues.docx

9.16 - HR Due Diligence Checklist Template.docx

9.17 - Relieving Letter after Resignation.docx

9.18 - EX Employees For Joining Competitor Notice.docx

9.19 - Service Certificate.docx

9.20 - Full-n-Final Settlement with Confirmation.docx

9.21 - HR Department Organizational Chart Template.docx

9.22 - Resignation Acceptance General - Key Employee.docx

9.23 - Stationery Request.docx

9.24 - Appraisal Certificate with Promotion without Increment.docx

9.25 - Job Suspension during Misconduct Investigation.docx

9.26 - Lay-off due to CO-BU-Dept Shutdown.docx

9.27 - Pre-Interview format.docx

9.28 - Adhoc Increment Certificate.docx

9.29 - Warning Notice for Misbehaviour on Specific Date-Occassion.docx

9.30 - NOC

9.30.1 - Non Disclosure Agerement.doc

9.30.2 - NOC for Personal Loan.docx
9.30.3 - NOC Letter Format for Department Change.docx
9.30.4 - NOC for Credit Card.docx
9.30.5 - NOC for Attending Workshop.docx
9.30.6 - NOC for Employees to Work in Other Organization.docx
9.30.7 - NOC for Part Time Job.docx
9.30.8 - NOC for Double Shift.docx
9.30.9 - NOC Letter Format for Studies.docx
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9.30.11 - NOC Letter Format for Job Change.docx
9.30.12 - NOC Letter to Employee For Visa.docx
9.30.13 - NOC for Bank Account.docx
9.30.14 - NOC for Trainee Student from Company.docx
9.30.15 - NOC for Organizing Event.docx
9.30.16 - NOC for Visiting Abroad.docx

9.31 - 360 Feedback Form.docx
9.32 - Internship Experience Certificate with Praise.docx
9.33 - Final Warning Notice for Performance Issues.docx
9.34 - Final Warning Notice for Attendance Issues.docx
9.35 - Adhoc Designation Change Certificate.docx
9.36 - HR Presentation Roadmap A4.docx
9.37 - HR Timesheet Template.docx
9.38 - Violation Form.docx
9.39 - Acceptance of Employee Apology - All purpose.docx
9.40 - Resignation Acceptance General.docx
9.41 - purchase order.docx
9.42 - Final Warning Notice for Behaviour Issues.docx
9.43 - Appraisal certificate.docx

10 - HR Letters

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- 10.2 - Festive letter - Independence - Republic Day.doc
- 10.3 - Letter to employee inviting them to disciplinary appeal hearing .docx
- 10.4 - Branch Transfer Letter to Employee.doc
- 10.5 - Promotion Letter.doc
- 10.6 - Letter to employee confirming outcome of disciplinary hearing – summary dismissal for gross misconduct.docx
- 10.7 - Condolence letter to business associates, clients, vendors, etc.doc
- 10.8 - Festival bonus Letter with Necessary Clauses.docx
- 10.9 - Shift change letter.doc
- 10.10 - Recommendation Letter for Scholarship from Employer.doc
- 10.11 - Letter inviting employee to investigatory interview .docx
- 10.12 - Termination of employment letter serious misconduct.docx
- 10.13 - Breach of Employment Letter.doc
- 10.14 - Thank you letter for award nomination.doc
- 10.15 - Letter to invite employee to disciplinary hearing .docx
- 10.16 - Incident report.doc
- 10.17 - Job Transfer Letter without promotion.docx
- 10.18 - Farewell Letter.doc
- 10.19 - Experience Certificate.docx
- 10.20 - Quotation Approval Letter.doc
- 10.21 - HR Audit Checklist.xlsx
- 10.22 - Bonus Announcement Letter.doc
- 10.23 - Contract Termination Letter.doc
- 10.24 - Follow up Letter.doc
- 10.25 - Granting Permission Letter.doc
- 10.26 - Critical Employee Talent Pool.docx
- 10.27 - Letter of application for application of Sick leave.docx

10.28 - Letter to employee confirming outcome of disciplinary hearing – first or final written warning.docx

10.29 - Demotion Letter.doc

10.30 - Festive Letter - Holi.doc

10.31 - Letter to employee confirming outcome of disciplinary hearing – dismissal.docx

10.32 - Response to labour officer against complaints.docx

10.33 - Quotation Request Letter.doc

10.34 - Meeting Rescheduled Letter.doc

10.35 - Letter to employee confirming outcome of disciplinary appeal hearing.docx

10.36 - Response to the bank reference letter.doc

10.37 - TDS Defaulter letter.docx

10.38 - Letter of application for application of casual leave.docx

10.39 - Quotation Rejection Letter.doc

10.40 - Background Checks response Letter.doc

10.41 - Termination on account of financial fraud.doc

10.42 - Letter to File MediClaim.doc

10.43 - Festive Letter - Eid.doc

10.44 - Employee recognition letter.doc

10.45 - Educational Reference Check.doc

10.46 - Letter commending an employee for handling an emergency situation.doc

10.47 - Work Anniversary Letter.doc

10.48 - Festival letter - Diwali.doc

10.49 - Query Letter to Employee.doc

10.50 - Festive Letter - Christmas.doc

10.51 - Letter for sign up for voluntary service.doc

10.52 - Quotation Negotiation Letter.doc

10.53 - Letter suspending employee pending disciplinary investigation .docx

10.54 - Condolence to Coworker.doc

10.55 - Request for Background verification.doc

10.56 - Inter-Department Transfer Letter.doc

10.57 - Letter for confirmation of exting employee .docx

- 10.58 - Letter of Appointment (1).docx
- 10.59 - Letter Issuing Official Warning for coming late.docx
- 10.60 - Termination letter - Excessive absenteeism.doc
- 10.61 - Employee Announcement template.docx
- 10.62 - Birthday Wish Letter.doc
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11 - Engagement Plan

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- 11.2 - Mentorship Program.docx
- 11.3 - Employee of the Month Policy.docx
- 11.4 - HR Employee Experience Roadmap.docx
- 11.5 - Engagement Plan.doc

12 - Exit Process

- 12.1 - HR Resignation Process Flowchart.docx
- 12.2 - Full-N-Final Settlement Calculator.xls
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- 12.5 - Job Transfer with Promotion _ Role Change.docx
- 12.6 - Exit Interview Format.doc
- 12.7 - Employee Clearance form.xls
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- 12.9 - Relieving Letter.docx

13 - HR Forms

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- 13.2 - Form No - 6 (Regulation No. 20) Memo of Appearance by Investigating Officer .pdf
- 13.3 - Form No - 13 Sickness or Temporary Disablement or Maternity Benefit for Sickness .pdf
- 13.4 - FORM 14A -Claim for Benefit.pdf
- 13.5 - Form No - 10 (Rule No. 30) Receipt for daily allowance, etc., paid in Court .pdf
- 13.6 - Form No - 17 Rule No. 78 (ii).pdf
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- 13.8 - FORM D - Certificate of Authorization.pdf
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15.99.92 - Project Administrator Job Description Template.docx
15.99.93 - Front Desk Clerk Job Description Template.docx
15.99.94 - Facilities Manager Job Description Template.docx
15.99.95 - Mail Handler Assistant Job Description Template.docx
15.99.96 - Certified Medical Assistant Job Description Template.docx
15.99.97 - Assistant Project Manager Job Description Template.docx
15.99.98 - Master Scheduler Job Description Template.docx
15.99.99 - Office Clerk Job Description Template.docx
15.99.100 - Manager Job Description Template.docx

15.100-QA Engineer job description.docx
15.101-QA Tester job description.docx
15.102-Receptionist job description.docx
15.103-Recruitment Manager Job description.docx
15.104-Recruitment Specialist job description.docx
15.105-Restaurant Manager job description.docx
15.106-Retail Trainer job description.docx
15.107-Risk Manager Job description.docx
15.108-Ruby on Rails Developer job description.docx
15.109-Sales and Marketing and Marketing Manager Job Description.docx
15.110-Sales Coach Job description.docx
15.111-Secretary Job description.docx

15.112-Senior advisor Sales head.docx

15.113-Senior HR Manager Job description1.docx

15.114-Advertising, Arts, and Media Job Descriptions

- 15.114.1 - Digital Producer Job Description Template.docx
- 15.114.2 - Graphic Designer Job Description Template.docx
- 15.114.3 - Animator Job Description Template.docx
- 15.114.4 - Vlogger Job Description Template.docx
- 15.114.5 - Fashion Designer Job Description Template.docx
- 15.114.6 - Illustrator Job Description Template.docx
- 15.114.7 - Comedian Job Description Template.docx
- 15.114.8 - Video Editor Job Description Template.docx
- 15.114.9 - Drummer Job Description Template.docx
- 15.114.10 - Marketing Analyst Job Description Template.docx
- 15.114.11 - Social Media Influencer Job Description Template.docx
- 15.114.12 - Journalist Job Description Template.docx
- 15.114.13 - Advertising Manager Job Description Template.docx
- 15.114.14 - Videographer Job Description Template.docx
- 15.114.15 - Art Director Job Description Template.docx
- 15.114.16 - Executive Producer Job Description Template.docx
- 15.114.17 - Record Producer Job Description Template.docx
- 15.114.18 - Radio DJ Job Description Template.docx
- 15.114.19 - Guitarist Job Description Template.docx
- 15.114.20 - Music Producer Job Description Template.docx
- 15.114.21 - Creative Writer Job Description Template.docx
- 15.114.22 - Actor Job Description Template.docx
- 15.114.23 - Creative Director Job Description.docx
- 15.114.24 - Social Media Designer Job Description Template.docx
- 15.114.25 - Assistant Film Director Job Description Template.docx
- 15.114.26 - Junior Graphic Designer Job Description.docx
- 15.114.27 - Social Media Coordinator Job Description Template.docx
- 15.114.28 - Media Director Job Description Template.docx

15.114.29 - Music Editor Job Description Template.docx
15.114.30 - Tour Manager Job Description Template.docx
15.114.31 - Senior Graphic Designer Job Description.docx
15.114.32 - Social Media Assistant Job Description Template.docx
15.114.33 - Stage Manager Job Description Template.docx
15.114.34 - Production Coordinator Job Description Template.docx
15.114.35 - Band Manager Job Description Template.docx
15.114.36 - Marketing Associate Job Description Template.docx
15.114.37 - Media Manager Job Description Template.docx
15.114.38 - Marketing Consultant Job Description Template.docx
15.114.39 - Curator Job Description Template.docx
15.114.40 - Production Assistant Job Description Template.docx
15.114.41 - Studio Manager Job Description Template.docx
15.114.42 - Associate Creative Director Job Description Template.docx
15.114.43 - Social Media Intern Job Description Template.docx
15.114.44 - Author Job Description Template.docx
15.114.45 - Choir Director Job Description Template.docx
15.114.46 - Director of Photography Job Description Template.docx
15.114.47 - YouTuber Job Description Template.docx
15.114.48 - Film Editor Job Description Template.docx
15.114.49 - Disc Jockey Job Description Template.docx
15.114.50 - TV Producer Job Description Template.docx
15.114.51 - Model Job Description Template.docx
15.114.52 - Talent Manager Job Description Template.docx
15.114.53 - Film Director Job Description Template.docx
15.114.54 - Fashion Director Job Description Template.docx
15.114.55 - Editor in Chief Job Description Template.docx
15.114.56 - Producer Job Description Template.docx
15.114.57 - Movie Producer Job Description Template.docx

15.115-Senior Reporter job description.docx

15.116-Senior Ruby Developer job description.docx
15.117-Senior-Technician-Maintenance-Generic-JD (1).doc
15.118-Shift Manager Job description.docx
15.119-Software Developer job description.docx
15.120-Software Engineer job description.docx
15.121-Sous Chef Job description.docx
15.122-Sports editor job description.docx
15.123-Staffing Specialist job description.docx
15.124-Sub editor job description.docx
15.125-Supervisor Job description.docx
15.126-System Administrator job description.docx
15.127-Systems Engineer job description.docx
15.128-Talent Acquisition Specialist job description.docx
15.129-Teacher job description.docx
15.130-Technical Architect job description.docx
15.131-Technical Recruiter job description.docx
15.132-Technical Support Engineer job description.docx
15.133-Technical Trainer job description.docx
15.134-Technical Writer job description.docx
15.135-Training Manager Job description.docx
15.136-Transportation Manager Job description.docx
15.137-Travel Agent Job description.docx
15.138-UI UX Designer job description.docx
15.139-Veterinarian job description.docx
15.140-Visual Designer job description.docx
15.141-Banking and Financial Services Job Descriptions
 15.141.1 - Relationship Executive Job Description Template.docx
 15.141.2 - Director of Finance Job Description Template.docx
 15.141.3 - Banker Job Description Template.docx
 15.141.4 - Financial Planner Job Description Template.docx
 15.141.5 - Financial Officer Job Description Template.docx

15.141.6 - Equity Research Associate Job Description Template.docx
15.141.7 - Debt Collector Job Description Template.docx
15.141.8 - Mortgage Processor Job Description Template.docx
15.141.9 - Investment Banker Job Description Template.docx
15.141.10 - Economist Job Description Template.docx
15.141.11 - Loan Officer Job Description Template.docx
15.141.12 - Financial Services Representative Job Description Template.docx
15.141.13 - Mortgage Underwriter Job Description Template.docx
15.141.14 - Stockbroker Job Description Template.docx
15.141.15 - Wealth Manager Job Description Template.docx
15.141.16 - Financial Advisor Job Description Template.docx
15.141.17 - Senior Financial Analyst Job Description Template.docx
15.141.18 - Loan Processor Job Description Template.docx
15.141.19 - Trader Job Description Template.docx
15.141.20 - Head of Finance Job Description Template.docx
15.141.21 - Finance Manager Job Description Template.docx
15.141.22 - Personal Banker Job Description Template.docx
15.141.23 - Financial Consultant Job Description Template.docx
15.141.24 - Teller Job Description Template.docx
15.141.25 - Financial Manager Job Description Template.docx
15.141.26 - Credit Analyst Job Description Template.docx
15.141.27 - Cost Analyst Job Description Template.docx
15.141.28 - Cost Estimator Job Description Template.docx
15.141.29 - Finance Assistant Job Description.docx
15.141.30 - Transaction Manager Job Description Templates.docx
15.141.31 - Bank Teller Job Description Template.docx
15.141.32 - Credit Specialist Job Description Template.docx
15.141.33 - Tax Specialist Job Description Template.docx
15.141.34 - Financial Analyst Job Description Template.docx
15.141.35 - Credit Manager Job Description Template.docx
15.141.36 - Insurance Advisor Job Description Template.docx

15.141.37 - Broker Job Description Template.docx

15.141.38 - Mortgage Closer Job Description Template.docx

15.142-Call Center and Customer Service Job Descriptions

15.142.1 - Bilingual Customer Service Representative Job Description Template.docx

15.142.2 - Customer Support Manager Job Description.docx

15.142.3 - Telemarketer Job Description Template.docx

15.142.4 - Client Services Manager Job Description Template.docx

15.142.5 - Call Center Representative Job Description Template.docx

15.142.6 - Telemarketing Executive Job Description Template.docx

15.142.7 - Customer Service Manager Job Description.docx

15.142.8 - Customer Service Associate Job Description Template.docx

15.142.9 - Call Center Supervisor Job Description Template.docx

15.142.10 - Member Service Representative Job Description.docx

15.142.11 - Technical Account Manager Job Description Template.docx

15.142.12 - Customer Success Manager Job Description Template.docx

15.142.13 - Client Relationship Manager Job Description Template.docx

15.142.14 - Client Servicing Executive Job Description Template.docx

15.142.15 - Customer Relationship Manager Job Description Template.docx

15.142.16 - Customer Service Coordinator Job Description Template.docx

15.142.17 - Customer Support Executive Job Description Template.docx

15.142.18 - Service Manager Job Description Template.docx

15.142.19 - Team Leader Job Description Template.docx

15.142.20 - Call Center Customer Service Representative.docx

15.142.21 - Customer Service Supervisor Job Description Template.docx

15.142.22 - Concierge Job Description.docx

15.142.23 - Relationship Manager Job Description Template.docx

15.142.24 - Customer Service Representative Job Description Template.docx

15.142.25 - Customer Support Representative Job Description Template.docx

15.142.26 - Call Center Manager Job Description Template.docx

15.142.27 - Service Writer Job Description Template.docx

15.142.28 - Fast Food Cashier Job Description.docx

15.143-Community Services and Development Job Descriptions

15.143.1 - Grants Manager Job Description Template.docx

15.143.2 - Service Coordinator Job Description Template.docx

15.143.3 - Family Advocate Job Description Template.docx

15.143.4 - Fundraising Manager Job Description Template.docx

15.143.5 - Volunteer Coordinator Job Description Template.docx

15.143.6 - Caregiver Job Description.docx

15.143.7 - Development Assistant Job Description Template.docx

15.143.8 - Direct Support Professional Job Description Template.docx

15.143.9 - Youth Specialist Job Description Template.docx

15.143.10 - School Social Worker Job Description Template.docx

15.143.11 - Executive Pastor Job Description Template.docx

15.143.12 - Major Gifts Officer Job Description Template.docx

15.143.13 - Housing Specialist Job Description Template.docx

15.143.14 - Youth Pastor Job Description Template.docx

15.143.15 - Church Custodian Job Description Template.docx

15.143.16 - City Planner Job Description Template.docx

15.143.17 - Mortician Job Description Template.docx

15.143.18 - Volunteer Mentor Job Description Template.docx

15.143.19 - Youth Support Worker Job Description Template.docx

15.143.20 - Outreach Coordinator Job Description Template.docx

15.143.21 - Resident Assistant Job Description Template.docx

15.143.22 - Volunteer Manager Job Description Template.docx

15.143.23 - Fundraiser Job Description Template.docx

15.143.24 - Care Manager Job Description Template.docx

15.143.25 - Activities Assistant Job Description Template.docx

15.143.26 - Victim Advocate Job Description Template.docx

15.143.27 - Daycare Worker Job Description Template.docx

15.143.28 - Social Worker Job Description Template.docx

- 15.143.29 - Caseworker Job Description.docx
- 15.143.30 - Childcare Worker Job Description.docx
- 15.143.31 - Grant Writer Job Description Template.docx
- 15.143.32 - Mentor Job Description Template.docx
- 15.143.33 - Priest Job Description Template.docx
- 15.143.34 - Funeral Service Manager Job Description Template.docx
- 15.143.35 - Residential Aide Job Description Template.docx
- 15.143.36 - Residential Counselor Job Description Template.docx
- 15.143.37 - Youth Sports Instructor Job Description Template.docx
- 15.143.38 - Lifeguard Job Description Template.docx
- 15.143.39 - Firefighter Job Description Template.docx
- 15.143.40 - Community Outreach Coordinator Job Description.docx

15.144-Construction Job Descriptions

- 15.144.1 - Superintendent Job Description.docx
- 15.144.2 - Concrete Finisher Job Description Template.docx
- 15.144.3 - Construction Coordinator Job Description Template.docx
- 15.144.4 - Building Surveyor Job Description Template.docx
- 15.144.5 - Safety Officer Job Description Template.docx
- 15.144.6 - Roles and Responsibilities of Project Manager.docx
- 15.144.7 - Responsibilities of Human Resources Manager.docx
- 15.144.8 - Commercial Construction Project Manager Job Description Template.docx
- 15.144.9 - Framing Carpenter Job Description Template.docx
- 15.144.10 - Lead Carpenter Job Description Template.docx
- 15.144.11 - Role and Responsibilities of a Safety and Quality Control Manager.docx
- 15.144.12 - Responsibilities and role of a legal manager.docx
- 15.144.13 - Construction Estimator Job Description Template.docx
- 15.144.14 - Construction Worker Job Description.docx
- 15.144.15 - Contractor Job Description Template.docx
- 15.144.16 - CFO Job Description.docx
- 15.144.17 - Surveyor Job Description Template.docx

15.144.18 - Chief Legal Officer Responsibilities and duties.docx
15.144.19 - Land Surveyor Job Description Template.docx
15.144.20 - Asphalt Laborer Job Description Template.docx
15.144.21 - Roles and Responsibilities of a Process Manager.docx
15.144.22 - Field Supervisor Job Description Template.docx
15.144.23 - Technology Manager roles and responsibilities.docx
15.144.24 - Heavy Equipment Operator Job Description Template.docx
15.144.25 - Responsibilities of a Marketing Manager.docx
15.144.26 - Civil engineers duties and responsibilities.docx
15.144.27 - Bricklayer Job Description Template.docx
15.144.28 - Construction Manager Job Description Template.docx
15.144.29 - Concrete Foreman Job Description Template.docx
15.144.30 - Concrete Laborer Job Description Template.docx
15.144.31 - Construction Inspector Job Description Template.docx
15.144.32 - Building Inspector Job Description Template.docx
15.144.33 - Construction Superintendent Job Description Template.docx
15.144.34 - Construction Supervisor Job Description Template.docx
15.144.35 - Foreman Job Description Template.docx
15.144.36 - Roofer Job Description Template.docx
15.144.37 - Chief Technical Officer role and responsibilities.docx
15.144.38 - Rigger Job Description Template.docx
15.144.39 - Commercial Construction Project Manager Job Description Templat1.docx
15.144.40 - Flagger Job Description Template.docx
15.144.41 - Site Supervisor Job Description Template.docx
15.144.42 - Equipment Operator Job Description Template.docx
15.144.43 - Demolition Laborer Job Description Template.docx
15.144.44 - Crane Operator Job Description Template.docx
15.144.45 - Site Engineer Responsibilities.docx
15.144.46 - Structural Engineer Responsibilities.docx
15.144.47 - Company secretary jobs responsibilities and duties.docx
15.144.48 - Construction Laborer Job Description template.docx

- 15.144.49 - Assistant Superintendent Job Description Template.docx
- 15.144.50 - Responsibilities of Chief Operating Officer.docx
- 15.144.51 - Responsibilities of Financial Manager.docx
- 15.144.52 - Quantity Surveyor Job Description Template.docx
- 15.144.53 - Fence Installer Job Description Template.docx

15.145-Consulting and Strategy Job Descriptions

- 15.145.1 - Compliance Manager Job Description Template.docx
- 15.145.2 - Wedding Planner Job Description Template.docx
- 15.145.3 - Strategy Manager Job Description Template.docx
- 15.145.4 - Job Coach Job Description Template.docx
- 15.145.5 - Market Research Analyst Job Description Template.docx
- 15.145.6 - Strategic Planner Job Description Template.docx
- 15.145.7 - Freelance Writer Job Description Template.docx
- 15.145.8 - Business Intelligence.docx
- 15.145.9 - Operations Research Analyst Job Description Template.docx
- 15.145.10 - Research Analyst Job Description Template.docx
- 15.145.11 - Mathematician Job Description Template.docx
- 15.145.12 - Mediator Job Description Template.docx
- 15.145.13 - Independent Contractor Job Description Template.docx
- 15.145.14 - Image Consultant Job Description Template.docx
- 15.145.15 - Industrial Hygienist Job Description Template.docx
- 15.145.16 - Wedding Consultant Job Description Template.docx
- 15.145.17 - Development Coordinator Job Description Template.docx
- 15.145.18 - Administrative Analyst Job Description Template.docx
- 15.145.19 - Safety Coordinator Job Description Template.docx
- 15.145.20 - Product Developer Job Description Template.docx
- 15.145.21 - Development Director Job Description Template.docx
- 15.145.22 - Product Designer Job Description.docx
- 15.145.23 - VP of Operations Job Description Template.docx
- 15.145.24 - Product Specialist Job Description Template.docx

- 15.145.25 - Conciliator Job Description Template.docx
- 15.145.26 - Independent Consultant Job Description Template.docx
- 15.145.27 - Senior Business Analyst Job Description Template.docx
- 15.145.28 - Business Intelligence Analyst Job Description Template.docx
- 15.145.29 - Safety Manager Job Description Template.docx
- 15.145.30 - Freelancer Job Description Template.docx
- 15.145.31 - Compliance Officer Job Description Template.docx
- 15.145.32 - Field Officer Job Description Template.docx
- 15.145.33 - Business Intelligence.docx
- 15.145.34 - Strategist Job Description Template.docx
- 15.145.35 - Career Counselor Job Description Template.docx
- 15.145.36 - Travel Consultant Job Description Template.docx
- 15.145.37 - Business Consultant Job Description Template.docx
- 15.145.38 - Business Development Consultant Job Description Template.docx
- 15.145.39 - Reporting Analyst Job Description Template.docx

15.146-Education and Training Job Description

- 15.146.1 - Academic Advisor Job Description Template.docx
- 15.146.2 - Tenured Professor Job Description Template.docx
- 15.146.3 - Moderator Job Description Template.docx
- 15.146.4 - Vice Principal Job Description Template.docx
- 15.146.5 - Music Teacher Job Description Template.docx
- 15.146.6 - Examiner Job Description Template.docx
- 15.146.7 - Babysitter Job Description Template.docx
- 15.146.8 - Trainer Job Description Template.docx
- 15.146.9 - Elementary School Teacher Job Description Template.docx
- 15.146.10 - Lead Preschool Teacher Job Description.docx
- 15.146.11 - Assistant Professor Job Description Template.docx
- 15.146.12 - Preschool Director Job Description Template.docx
- 15.146.13 - Social Studies Teacher Job Description Template.docx
- 15.146.14 - Computer Teacher Job Description Template.docx

15.146.15 - Day Care Director Job Description Template.docx
15.146.16 - Lecturer Job Description Template.docx
15.146.17 - Facilitator Job Description Template.docx
15.146.18 - Chemistry Teacher Job Description Template.docx
15.146.19 - Guidance Counselor Job Description Template.docx
15.146.20 - Learning Specialist Job Description Template.docx
15.146.21 - Infant Teacher Job Description Template.docx
15.146.22 - Training Coordinator Job Description Template.docx
15.146.23 - Visiting Faculty Job Description Template.docx
15.146.24 - Training Officer Job Description Template.docx
15.146.25 - Corporate Trainer Job Description.docx
15.146.26 - Cosmetology Instructor Job Description Template.docx
15.146.27 - Curriculum Designer Job Description Template.docx
15.146.28 - Admissions Counselor Job Description Template.docx
15.146.29 - Technical Trainer Job Description Template.docx
15.146.30 - Vice Chancellor Job Description Template.docx
15.146.31 - Art Teacher Job Description Template.docx
15.146.32 - Center Director Job Description Template.docx
15.146.33 - Tutor Job Description Template.docx
15.146.34 - Registrar Job Description Template.docx
15.146.35 - Biology Teacher Job Description Template.docx
15.146.36 - Lead Teacher Job Description Template.docx
15.146.37 - Associate Professor Job Description Template.docx
15.146.38 - Kindergarten Teacher Job Description Template.docx
15.146.39 - Montessori Teacher Job Description Template.docx
15.146.40 - French Teacher Job Description Template.docx
15.146.41 - Paraprofessional Job Description Template.docx
15.146.42 - Pre-K Teacher Job Description Template.docx
15.146.43 - Physics Teacher Job Description Template.docx
15.146.44 - Childcare Teacher Job Description Template.docx
15.146.45 - Principal Job Description Template.docx

15.146.46 - Sunday School Teacher Job Description Template.docx
15.146.47 - Admissions Director Job Description Template.docx
15.146.48 - Science Teacher Job Description Template.docx
15.146.49 - History Teacher Job Description Template.docx
15.146.50 - Preschool Teacher Job Description Template.docx
15.146.51 - Motivational Speaker Job Description Template.docx
15.146.52 - Nurse Educator Job Description Template.docx
15.146.53 - Technical Writer Job Description Template.docx
15.146.54 - Lead Toddler Teacher Job Description Template.docx
15.146.55 - Instructional Designer Job Description Template.docx
15.146.56 - Online ESL Teacher Job Description Template.docx
15.146.57 - Early Childhood Educator Job Description Template.docx
15.146.58 - Apprentice Job Description Template.docx
15.146.59 - Toddler Teacher Job Description Template.docx
15.146.60 - School Bus Driver Job Description Template.docx
15.146.61 - Invigilator Job Description Template.docx
15.146.62 - Education Director Job Description Template.docx
15.146.63 - Researcher Job Description Template.docx
15.146.64 - Training Specialist Job Description Template.docx
15.146.65 - English Teacher Job Description Template.docx
15.146.66 - Intervention Specialist Job Description Template.docx
15.146.67 - Spanish Teacher Job Description Template.docx
15.146.68 - Adjunct Professor Job Description Template.docx
15.146.69 - Special Education Teacher Job Description Template.docx
15.146.70 - Training Supervisor Job Description Template.docx
15.146.71 - Piano Teacher Job Description Template.docx
15.146.72 - Substitute Teacher Job Description Template.docx
15.146.73 - Graduate Trainee Job Description Template.docx
15.146.74 - High School English Teacher Job Description Template.docx
15.146.75 - Learning Designer Job Description Template.docx
15.146.76 - School Psychologist Job Description Template.docx

15.146.77 - Dean of Students Job Description.docx
15.146.78 - Graduate Teaching Assistant Job Description Template.docx
15.146.79 - Teacher Job Description Template.docx
15.146.80 - Sales Intern Job Description Template.docx
15.146.81 - Teacher Aide Job Description Template.docx
15.146.82 - Teacher Trainer Job Description Template.docx
15.146.83 - Driving Instructor Job Description Template.docx
15.146.84 - Clinical Professor Job Description Template.docx
15.146.85 - ESL Teacher Job Description Template.docx
15.146.86 - Academic Coach Job Description Template.docx
15.146.87 - Teacher Assistant Job Description Template.docx
15.146.88 - Historian Job Description Template.docx
15.146.89 - School Administrator Job Description Template.docx
15.146.90 - Assistant Engineer Job Description Template.docx
15.146.91 - Math Teacher Job Description Template.docx
15.146.92 - Graduate Assistant Job Description Template.docx
15.146.93 - Assessor Job Description Template.docx
15.146.94 - Online English Teacher Job Description Template.docx
15.146.95 - Childcare Assistant Job Description Template.docx
15.146.96 - Workforce Development Instructor Job Description Template.docx
15.146.97 - Nanny Job Description Template.docx
15.146.98 - Public Speaker Job Description Template.docx
15.146.99 - Training Manager Job Description Template.docx
15.146.100 - Online Teacher Job Description Template.docx
15.146.101 - School Counselor Job Description Template.docx
15.146.102 - Vocal Coach Job Description Template.docx
15.146.103 - Professor Job Description Template.docx
15.146.104 - Child Care Provider Job Description.docx
15.146.105 - Chief Invigilator Job Description Template.docx

15.147-Engineering Job Descriptions

15.147.1 - Planning Engineer Job Description Template.docx
15.147.2 - Petroleum Engineer Job Description Template.docx
15.147.3 - Architectural Engineer Job Description Template.docx
15.147.4 - Nanosystems Engineer Job Description Template.docx
15.147.5 - Welding Engineer Job Description Template.docx
15.147.6 - Engineering Manager Job Description Template.docx
15.147.7 - Trainee Engineer Job Description Template.docx
15.147.8 - Engineer Job Description Template.docx
15.147.9 - Environmental Engineer Job Description Template.docx
15.147.10 - Process Engineer Job Description Template.docx
15.147.11 - Senior Mechanical Engineer Job Description Template.docx
15.147.12 - Site Engineer Job Description Template.docx
15.147.13 - Design Engineer Job Description Template.docx
15.147.14 - Production Engineer Job Description Template.docx
15.147.15 - Structural Engineer Job Description Template.docx
15.147.16 - Chief Engineer Job Description Template.docx
15.147.17 - Mechanical Engineer Job Description Template.docx
15.147.18 - Principal Software Engineer Job Description Template.docx
15.147.19 - Field Engineer Job Description Template.docx
15.147.20 - Test Engineer Job Description Template.docx
15.147.21 - Engineering Technician Job Description Template.docx
15.147.22 - Geotechnical Engineer Job Description Template.docx
15.147.23 - Civil Engineer Job Description.docx
15.147.24 - Senior Electrical Engineer Job Description Template.docx
15.147.25 - Industrial Engineer Job Description.docx
15.147.26 - Quality Engineer Job Description Template.docx
15.147.27 - Chemical Engineer Job Description Template.docx
15.147.28 - Test Automation Engineer Job Description Template.docx
15.147.29 - Electrical Project Engineer Job Description Template.docx
15.147.30 - Mechatronics Engineer Job Description Template.docx
15.147.31 - Aerospace Engineer Job Description Template.docx

- 15.147.32 - Manufacturing Engineer Job Description Template.docx
- 15.147.33 - Technical Engineer Job Description Template.docx
- 15.147.34 - Project Engineer Job Description Template.docx
- 15.147.35 - Biomedical Engineer Job Description Template.docx
- 15.147.36 - Maintenance Engineer Job Description Template.docx
- 15.147.37 - Robotics Engineer Job Description Template.docx
- 15.147.38 - Biochemical Engineer Job Description Template.docx
- 15.147.39 - Electrical Engineer Job Description Template.docx
- 15.147.40 - Electronics Engineer Job Description Template.docx

15.148-Executive Job Descriptions

- 15.148.1 - President Job Description Template.docx
- 15.148.2 - Director of Development Job Description Template.docx
- 15.148.3 - CEO Job Description Template.docx
- 15.148.4 - Head of Operations Job Description Template.docx
- 15.148.5 - Managing Director Job Description Template.docx
- 15.148.6 - Operations Manager Job Description Template.docx
- 15.148.7 - Chief Strategy Officer Job Description Template.docx
- 15.148.8 - Chief Administrative Officer Job Description Template.docx
- 15.148.9 - Chancellor Job Description Template.docx
- 15.148.10 - Management Consultant Job Description Template.docx
- 15.148.11 - General Manager Job Description Template.docx
- 15.148.12 - Director of Marketing Job Description Template.docx
- 15.148.13 - Chancellor Job Description Template.docx
- 15.148.14 - Director of Operations Job Description Template.docx
- 15.148.15 - Chief Investment Officer Job Description.docx
- 15.148.16 - Board Member Job Description Template.docx
- 15.148.17 - CTO Job Description.docx

15.149-Farming, Animals, and Conservation Job Descriptions

- 15.149.1 - Veterinary Receptionist Job Description Template.docx

15.149.2 - Zoologist Job Description Template.docx
15.149.3 - Dog Trainer Job Description Template.docx
15.149.4 - Dog Walker Job Description Template.docx
15.149.5 - Taxidermist Job Description Template.docx
15.149.6 - Ecologist Job Description Template.docx
15.149.7 - Dog Handler Job Description Template.docx
15.149.8 - Animal Breeder Job Description Template.docx
15.149.9 - Veterinary Assistant Job Description Template.docx
15.149.10 - Associate Veterinarian Job Description Template.docx
15.149.11 - Environmental Specialist Job Description Template.docx
15.149.12 - Farmer Job Description Template.docx
15.149.13 - Oceanographer Job Description Template.docx
15.149.14 - Kennel Attendant Job Description Template.docx
15.149.15 - Pet Sitter Job Description Template.docx
15.149.16 - Veterinary Technician Job Description Template.docx
15.149.17 - Farm Manager Job Description Template.docx
15.149.18 - Forestry Technician Job Description Template.docx
15.149.19 - Veterinary Office Manager Job Description Template.docx
15.149.20 - Park Ranger Job Description Template.docx
15.149.21 - Agronomist Job Description Template.docx
15.149.22 - Zookeeper Job Description Template.docx
15.149.23 - Beekeeper Job Description Template.docx
15.149.24 - Commercial Fisherman Job Description Template.docx
15.149.25 - Veterinarian Job Description Template.docx
15.149.26 - Pet Groomer Job Description Template.docx
15.149.27 - Animal Trainer Job Description Template.docx

15.150-Healthcare and Medical Job Descriptions

15.150.1 - Pharmacy Assistant Job Description Template.docx
15.150.2 - Medical Anthropologist Job Description Template.docx
15.150.3 - ICU Nurse Job Description Template.docx

15.150.4 - Psychiatric Nurse Job Description Template.docx
15.150.5 - General Surgeon Job Description Template.docx
15.150.6 - Mental Health Counselor Job Description Template.docx
15.150.7 - Doctor Job Description Template.docx
15.150.8 - Health Care Customer Service Representative Job Description Template.docx
15.150.9 - Home Care Nurse Job Description Template.docx
15.150.10 - ER Doctor Job Description.docx
15.150.11 - Pediatric Medical Assistant Job Description Template.docx
15.150.12 - MRI Technologist Job Description Template.docx
15.150.13 - Pharmacy Technician Job Description Template.docx
15.150.14 - Director of Nursing Job Description Template.docx
15.150.15 - Optometrist Job Description Template.docx
15.150.16 - Reiki Healer Job Description Template.docx
15.150.17 - Toxicologist Job Description Template.docx
15.150.18 - Clinical Technician Job Description Template.docx
15.150.19 - Trauma Surgeon Job Description Template.docx
15.150.20 - Behavior Technician Job Description Template.docx
15.150.21 - Ophthalmologist Job Description Template.docx
15.150.22 - Healthcare Analyst Job Description Template.docx
15.150.23 - Cardiologist Job Description Template.docx
15.150.24 - Psychologist Job Description.docx
15.150.25 - Healthcare Data Analyst Job Description Template.docx
15.150.26 - Pediatric Nurse Job Description Template.docx
15.150.27 - Radiologic Technologist Job Description Template.docx
15.150.28 - Medical Biller Job Description.docx
15.150.29 - Oral and Maxillofacial Surgeon Job Description Template.docx
15.150.30 - Physical Therapy Aide Job Description Template.docx
15.150.31 - Massage Therapist Job Description Template.docx
15.150.32 - Medical Assistant Job Description Template.docx
15.150.33 - Marriage and Family Therapist Job Description Template.docx
15.150.34 - Life Coach Job Description Template.docx

15.150.35 - Nursery Nurse Job Description Template.docx
15.150.36 - Behavioral Specialist Job Description Template.docx
15.150.37 - Nurse Technician Job Description Template.docx
15.150.38 - Nurse Manager Job Description Template.docx
15.150.39 - Dialysis Technician Job Description Template.docx
15.150.40 - Patient Representative Job Description Template.docx
15.150.41 - Neurosurgeon Job Description Template.docx
15.150.42 - Intake Coordinator Job Description.docx
15.150.43 - Certified Nurse Midwife Job Description Template.docx
15.150.44 - Clinician Job Description Template.docx
15.150.45 - CNA Job Description Template.docx
15.150.46 - Dental Assistant Job Description Template.docx
15.150.47 - Prosthodontist Job Description Template.docx
15.150.48 - LVN Job Description Template.docx
15.150.49 - Medical Sales Representative Job Description Template.docx
15.150.50 - Licensed Professional Counselor Job Description Template.docx
15.150.51 - Patient Care Coordinator Job Description Template.docx
15.150.52 - Hypnotherapist Job Description Template.docx
15.150.53 - Paramedic Job Description Template.docx
15.150.54 - Counseling Psychologist Job Description Template.docx
15.150.55 - Virologist Job Description Template.docx
15.150.56 - Pediatric Cardiologist Job Description Template.docx
15.150.57 - Healthcare Assistant Job Description Template.docx
15.150.58 - Labor and Delivery Nurse Job Description Template.docx
15.150.59 - Pediatric Surgeon Job Description Template.docx
15.150.60 - Pathologist Job Description Template.docx
15.150.61 - LPN Job Description Template.docx
15.150.62 - Endoscopy Nurse Job Description Template.docx
15.150.63 - Surgical Nurse Job Description Template.docx
15.150.64 - Therapist Job Description Template.docx
15.150.65 - Art Therapist Job Description Template.docx

15.150.66 - Patient Account Representative Job Description Template.docx
15.150.67 - Nutritionist Job Description Template.docx
15.150.68 - Physical Therapist Job Description Template.docx
15.150.69 - PCA Job Description Template.docx
15.150.70 - Medical Scribe Job Description Template.docx
15.150.71 - Nurse Job Description Template.docx
15.150.72 - Surgical Technologist Job Description Template.docx
15.150.73 - Nurse Practitioner Job Description Template.docx
15.150.74 - Acute Care Nurse Practitioner Job Description Template.docx
15.150.75 - Sonographer Job Description Template.docx
15.150.76 - Cancer Registrar Job Description Template.docx
15.150.77 - Occupational Therapist Job Description Template.docx
15.150.78 - CRNA Job Description.docx
15.150.79 - Psychotherapist Job Description Template.docx
15.150.80 - Midwife Job Description Template.docx
15.150.81 - Home Health Nurse Job Description Template.docx
15.150.82 - Nuclear Medicine Technologist Job Description Template.docx
15.150.83 - Certified Medication Aide Job Description Template.docx
15.150.84 - Nurse Anesthetist Job Description Template.docx
15.150.85 - Pharmacy Manager Job Description Template.docx
15.150.86 - Physiotherapist Job Description Template.docx
15.150.87 - Optician Job Description Template.docx
15.150.88 - ER Nurse Job Description Template.docx
15.150.89 - Chief Medical Officer Job Description Template.docx
15.150.90 - Surgical Coordinator Job Description Template.docx
15.150.91 - Patient Care Technician Job Description Template.docx
15.150.92 - Pharmaceutical Sales Representative Job Description Template.docx
15.150.93 - Cardiothoracic Surgeon Job Description Template.docx
15.150.94 - Rehabilitation Counselor Job Description Template.docx
15.150.95 - Epidemiologist Job Description Template.docx
15.150.96 - Companion Job Description Template.docx

15.150.97 - Pediatric Physical Therapist Job Description Template.docx
15.150.98 - CT Technologist Job Description Template.docx
15.150.99 - Genetic Counselor Job Description Template.docx
15.150.100 - Respiratory Therapist Job Description Template.docx
15.150.101 - Medical Records Clerk Job Description Template.docx
15.150.102 - Clinical Nurse Specialist Job Description Template.docx
15.150.103 - Plastic Surgeon Job Description Template.docx
15.150.104 - Anesthesiologist Job Description Template.docx
15.150.105 - Neuroscientist Job Description Template.docx
15.150.106 - X.docx
15.150.107 - Clinical Research Coordinator Job Description Template.docx
15.150.108 - Substance Abuse Counselor Job Description Template.docx
15.150.109 - Case Manager Job Description Template.docx
15.150.110 - Certified Diabetes Educator Job Description Template.docx
15.150.111 - Podiatrist Job Description Template.docx
15.150.112 - Oral Surgeon Job Description Template.docx
15.150.113 - Sterile Processing Technician Job Description Template.docx
15.150.114 - Family Nurse Practitioner Job Description Template.docx
15.150.115 - Trauma Nurse Job Description.docx
15.150.116 - Neonatologist Job Description Template.docx
15.150.117 - Telemedicine Physician Job Description Template.docx
15.150.118 - Child Psychiatrist Job Description Template.docx
15.150.119 - Gastroenterologist Job Description Template.docx
15.150.120 - Cardiovascular Surgeon Job Description.docx
15.150.121 - Credentialing Coordinator Job Description Template.docx
15.150.122 - Medical Secretary Job Description Template.docx
15.150.123 - Associate Dentist Job Description Template.docx
15.150.124 - Chiropractor Job Description Template.docx
15.150.125 - Specimen Processor Job Description Template.docx
15.150.126 - Hospital Sitter Job Description Template.docx
15.150.127 - Assistant Director of Nursing Job Description Template.docx

15.150.128 - Psychiatrist Job Description.docx
15.150.129 - Neurologist Job Description Template.docx
15.150.130 - Orthopedic Surgeon Job Description Template.docx
15.150.131 - Staff Nurse Job Description Template.docx
15.150.132 - Pediatric Oncologist Job Description Template.docx
15.150.133 - Clinic Assistant Job Description Template.docx
15.150.134 - Dental Receptionist Job Description Template.docx
15.150.135 - RN Case Manager Job Description Template.docx
15.150.136 - Clinical Liaison Job Description Template.docx
15.150.137 - Nurse Midwife Job Description Template.docx
15.150.138 - Physician Assistant Job Description Template.docx
15.150.139 - Dietitian Job Description Template.docx
15.150.140 - Sports Psychologist Job Description Template.docx
15.150.141 - Embryologist Job Description Template.docx
15.150.142 - Chief Surgeon Job Description Template.docx
15.150.143 - Home Health Aide Job Description Template.docx
15.150.144 - Otolaryngologist Job Description Template.docx
15.150.145 - Kinesiologist Job Description Template.docx
15.150.146 - Family Doctor Job Description Template.docx
15.150.147 - Hepatologist Job Description Template.docx
15.150.148 - Medical Interpreter Job Description Template.docx
15.150.149 - Dermatologist Job Description Template.docx
15.150.150 - Neonatal Nurse Job Description Template.docx
15.150.151 - Behavioral Health Technician Job Description Template.docx
15.150.152 - Orthopedic Doctor Job Description Template.docx
15.150.153 - Speech Language Pathologist Job Description Template.docx
15.150.154 - Ultrasound Technician Job Description Template.docx
15.150.155 - Patient Access Representative Job Description.docx
15.150.156 - Company Nurse Job Description Template.docx
15.150.157 - Counselor Job Description Template.docx
15.150.158 - NICU Nurse Job Description Template.docx

15.150.159 - Pediatrician Job Description Template.docx
15.150.160 - Rheumatologist Job Description Template.docx
15.150.161 - Orthodontic Dental Assistant Job Description Template.docx
15.150.162 - Mental Health Technician Job Description Template.docx
15.150.163 - Nurse Navigator Job Description Template.docx
15.150.164 - Travel Nurse Job Description Template.docx
15.150.165 - Radiologist Job Description Template.docx
15.150.166 - Ayurvedic Practitioner Job Description Template.docx
15.150.167 - Patient Liaison Job Description Template.docx
15.150.168 - Thoracic Surgeon Job Description Template.docx
15.150.169 - Occupational Therapist Assistant Job Description Template.docx
15.150.170 - Patient Sitter Job Description Template.docx
15.150.171 - Care Provider Job Description Template.docx
15.150.172 - Occupational Therapy Assistant Job Description Template.docx
15.150.173 - EKG Technician Job Description Template.docx
15.150.174 - Music Therapist Job Description Template.docx
15.150.175 - Aromatherapist Job Description Template.docx
15.150.176 - Hospital Administrator Job Description Template.docx
15.150.177 - Dietary Aide Job Description Template.docx
15.150.178 - Clinical Coordinator Job Description Template.docx
15.150.179 - Revenue Cycle Manager Job Description Template.docx
15.150.180 - Scheduler Job Description Template.docx
15.150.181 - Forensic Nurse Job Description Template.docx
15.150.182 - Care Coordinator Job Description Template.docx
15.150.183 - Clinical Research Associate Job Description Template.docx
15.150.184 - Pediatric Geneticist Job Description Template.docx
15.150.185 - Reproductive Endocrinologist Job Description Template.docx
15.150.186 - Speech Therapist Job Description Template.docx
15.150.187 - Clinic Manager Job Description Template.docx
15.150.188 - Medical Examiner Job Description Template.docx
15.150.189 - Neonatal Nurse Practitioner Job Description Template.docx

15.150.190 - Addiction Psychiatrist Job Description Template.docx
15.150.191 - Oncologist Job Description Template.docx
15.150.192 - Acupuncturist Job Description Template.docx
15.150.193 - Medical Courier Job Description Template.docx
15.150.194 - Audiologist Job Description Template.docx
15.150.195 - Clinical Psychologist Job Description Template.docx
15.150.196 - Optometric Assistant Job Description Template.docx
15.150.197 - Patient Advocate Job Description Template.docx
15.150.198 - Dental Hygienist Job Description Template.docx
15.150.199 - Ocularist Job Description Template.docx
15.150.200 - Gynecologist Job Description Template.docx
15.150.201 - Vascular Surgeon Job Description Template.docx
15.150.202 - Geriatrician Job Description Template.docx
15.150.203 - Respiratory Care Practitioner Job Description Template.docx
15.150.204 - Anesthetist Job Description Template.docx
15.150.205 - Sports Medicine Physician Job Description Template.docx
15.150.206 - Pharmacologist Job Description Template.docx
15.150.207 - Medical Receptionist Job Description Template.docx
15.150.208 - Urologist Job Description Template.docx
15.150.209 - Health Unit Coordinator Job Description Template.docx
15.150.210 - Pharmacist Job Description Template.docx
15.150.211 - Pulmonologist Job Description Template.docx
15.150.212 - Doula Job Description Template.docx
15.150.213 - Charge Nurse Job Description Template.docx
15.150.214 - Nursing Supervisor Job Description Template.docx
15.150.215 - OB GYN Job Description Template.docx
15.150.216 - Carer Job Description Template.docx
15.150.217 - Nursing Assistant Job Description Template.docx
15.150.218 - Clinical Supervisor Job Description Template.docx
15.150.219 - Licensed Massage Therapist Job Description Template.docx
15.150.220 - Physician Job Description Template.docx

15.150.221 - General Practitioner Job Description Template.docx
15.150.222 - Chiropractic Assistant Job Description Template.docx
15.150.223 - Gestalt Therapist Job Description Template.docx
15.150.224 - EMT Job Description Template.docx
15.150.225 - Mental Health Therapist Job Description Template.docx
15.150.226 - Behavior Therapist Job Description Template.docx
15.150.227 - Child Psychologist Job Description.docx
15.150.228 - Mobile Phlebotomist Job Description Template.docx
15.150.229 - Psychometrist Job Description Template.docx
15.150.230 - Mental Health Worker Job Description Template.docx
15.150.231 - Clinical Trial Manager Job Description Template.docx
15.150.232 - Spiritual Healer Job Description Template.docx
15.150.233 - Dental Biller Job Description Template.docx
15.150.234 - Patient Navigator Job Description Template.docx
15.150.235 - Orthodontist Job Description Template.docx
15.150.236 - Physiologist Job Description.docx
15.150.237 - Hematologist Job Description Template.docx
15.150.238 - Internist Job Description Template.docx
15.150.239 - LPN Job Description Templat1.docx
15.150.240 - Physical Therapist Assistant Job Description Template.docx
15.150.241 - Geriatric Physician Job Description Template.docx
15.150.242 - School Nurse Job Description Template.docx
15.150.243 - ED Tech Job Description Template.docx
15.150.244 - Nurse Assistant Job Description Template.docx
15.150.245 - Esthetician Job Description Template.docx
15.150.246 - Physiatrist Job Description Template.docx
15.150.247 - Neuropsychologist Job Description Template.docx
15.150.248 - Dialysis Nurse Job Description Template.docx
15.150.249 - Behavior Analyst Job Description Template.docx
15.150.250 - Medical Coder Job Description Template.docx
15.150.251 - Radiation Therapist Job Description Template.docx

15.150.252 - Surgical Assistant Job Description Template.docx
15.150.253 - MRI Technician Job Description Template.docx
15.150.254 - Radiation Oncologist Job Description Template.docx
15.150.255 - Hospitalist Job Description Template.docx
15.150.256 - Registered Nurse Job Description Template.docx
15.150.257 - Therapeutic Support Staff Job Description Template.docx
15.150.258 - Periodontist Job Description.docx
15.150.259 - Immunologist Job Description Template.docx
15.150.260 - Coroner Job Description Template.docx
15.150.261 - Nephrologist Job Description Template.docx
15.150.262 - Dietary Manager Job Description Template.docx
15.150.263 - Financial Counselor Job Description Template.docx
15.150.264 - Medical Director Job Description Template.docx
15.150.265 - Phlebotomy Technician Job Description Template.docx
15.150.266 - Osteopathic Doctor Job Description Template.docx
15.150.267 - Occupational Health Nurse Job Description Template.docx
15.150.268 - Dentist Job Description Template.docx
15.150.269 - Health Coach Job Description Template.docx
15.150.270 - Phlebotomist Job Description Template.docx
15.150.271 - Endodontist Job Description Template.docx
15.150.272 - Optometric Technician Job Description Template.docx
15.150.273 - Medical Representative Job Description Template.docx
15.150.274 - Med Tech Job Description Template.docx
15.150.275 - Radiology Technician Job Description Template.docx

15.151-Hospitality and Tourism Job Descriptions

15.151.1 - Hotel Manager Job Description Template.docx
15.151.2 - Hotel Front Desk Job Description Template.docx
15.151.3 - Pizza Maker Job Description Template.docx
15.151.4 - Banquet Server Job Description Template.docx
15.151.5 - Banquet Manager Job Description Template.docx

15.151.6 - Executive Chef Job Description Template.docx
15.151.7 - Table Games Dealer Job Description Template.docx
15.151.8 - Catering Coordinator Job Description Template.docx
15.151.9 - Room Attendant Job Description Template.docx
15.151.10 - Prep Cook Job Description Template.docx
15.151.11 - Valet Job Description Template.docx
15.151.12 - Event Staff Job Description Template.docx
15.151.13 - Kitchen Assistant Job Description Template.docx
15.151.14 - Event Manager Job Description Template.docx
15.151.15 - Breakfast Attendant Job Description Template.docx
15.151.16 - Laundry Attendant Job Description Template.docx
15.151.17 - Housekeeper Job Description Template.docx
15.151.18 - Bar Back Job Description Template.docx
15.151.19 - Restaurant Supervisor Job Description Template.docx
15.151.20 - Busboy Job Description Template.docx
15.151.21 - Sous Chef Job Description Template.docx
15.151.22 - Bartender Job Description Template.docx
15.151.23 - Waitress Job Description Template.docx
15.151.24 - Restaurant Manager Job Description Template.docx
15.151.25 - Front of House Staff Job Description Template.docx
15.151.26 - Sandwich Artist Job Description Template.docx
15.151.27 - Food Service Worker Job Description Template.docx
15.151.28 - Travel Agent Job Description Template.docx
15.151.29 - Floor Staff Job Description Template.docx
15.151.30 - Line Cook Job Description Template.docx
15.151.31 - Barista Job Description Template.docx
15.151.32 - Tour Guide Job Description Template.docx
15.151.33 - Front Desk Agent Job Description Template.docx
15.151.34 - Catering Manager Job Description Template.docx
15.151.35 - Shift Manager Job Description Template.docx
15.151.36 - Immigration Consultant Job Description Template.docx

15.151.37 - Waiter Job Description Template.docx
15.151.38 - Dishwasher Job Description Template.docx
15.151.39 - Event Specialist Job Description Template.docx
15.151.40 - Commis Chef Job Description Template.docx
15.151.41 - CafÇ Manager Job Description Template.docx
15.151.42 - Event Coordinator Job Description Template.docx
15.151.43 - Hostess Job Description Template.docx
15.151.44 - Pastry Chef Job Description Template.docx
15.151.45 - Night Auditor Job Description Template.docx
15.151.46 - Server Job Description Template.docx
15.151.47 - Bar Manager Job Description Template.docx
15.151.48 - Chef de Partie Job Description Template.docx
15.151.49 - Restaurant General Manager Job Description Template.docx
15.151.50 - Chef de Cuisine Job Description Template.docx
15.151.51 - Food Server Job Description Template.docx
15.151.52 - Restaurant Server Job Description Template.docx
15.151.53 - Housekeeping Supervisor Job Description Template.docx
15.151.54 - Assistant Restaurant Manager Job Description Template.docx
15.151.55 - Lead Line Cook Job Description Template.docx
15.151.56 - Event Planner Job Description Template.docx
15.151.57 - Restaurant Cook Job Description Template.docx
15.151.58 - Caterer Job Description Template.docx
15.151.59 - Crew Leader Job Description Template.docx
15.151.60 - Ground Staff Job Description Template.docx
15.151.61 - Kitchen Staff Job Description Template.docx
15.151.62 - Grill Cook Job Description Template.docx
15.151.63 - Cocktail Waitress Description Template.docx
15.151.64 - Food Runner Job Description Template.docx
15.151.65 - Cook Job description Template.docx
15.151.66 - Short Order Cook Job Description Template.docx
15.151.67 - Kitchen Porter Job Description Template.docx

- 15.151.68 - Chef Job Description Template.docx
- 15.151.69 - Catering Assistant Job Description Template.docx
- 15.151.70 - Kitchen Helper Job Description Template.docx
- 15.151.71 - Steward Job Description Template.docx
- 15.151.72 - Wait Staff Job Description Template.docx
- 15.151.73 - Food Preparation Job Description Template.docx
- 15.151.74 - Crew Member Job Description.docx
- 15.151.75 - Reservation Agent Job Description Template.docx
- 15.151.76 - Food Handler Job Description Template.docx
- 15.151.77 - Flight Attendant Job Description Template.docx
- 15.151.78 - Server Assistant Job Description Template.docx
- 15.151.79 - Guest Service Representative Job Description Template.docx
- 15.151.80 - Sommelier Job Description Template.docx
- 15.151.81 - Sushi Chef Job Description Template.docx

15.152-Information Technology Job Descriptions

- 15.152.1 - Information Technology Job Descriptions
 - 15.152.1.1 - Webmaster Job Description Template.docx
 - 15.152.1.2 - Senior Software Developer Job Description Template.docx
 - 15.152.1.3 - Software Tester Job Description Template.docx
 - 15.152.1.4 - IT Technician Job Description Template.docx
 - 15.152.1.5 - Enterprise Architect Job Description Template.docx
 - 15.152.1.6 - Database Developer Job Description Template.docx
 - 15.152.1.7 - PHP Developer Job Description Template.docx
 - 15.152.1.8 - Support Engineer Job Description Template.docx
 - 15.152.1.9 - Embedded Software Engineer Job Description Template.docx
 - 15.152.1.10 - UI UX Designer Job Description Template.docx
 - 15.152.1.11 - Security Architect Job Description Template.docx
 - 15.152.1.12 - Oracle Database Administrator Job Description Template.docx
 - 15.152.1.13 - Back-end developer.docx
 - 15.152.1.14 - Data Scientist Job Description Template.docx

15.152.1.15 - Hadoop Developer Job Description Template.docx
15.152.1.16 - Technical Business Analyst Job Description Template.docx
15.152.1.17 - Datastage Developer Job Description Template.docx
15.152.1.18 - Network Architect Job Description Template.docx
15.152.1.19 - Full Stack Developer Job Description Template.docx
15.152.1.20 - Certified Ethical Hacker Job Description Template.docx
15.152.1.21 - Computer Systems Analyst Job Description Template.docx
15.152.1.22 - Analytics Manager Job Description Template.docx
15.152.1.23 - JavaScript Developer Job Description Template.docx
15.152.1.24 - DevOps Architect Job Description Template.docx
15.152.1.25 - SDET Job Description Template.docx
15.152.1.26 - MIS Executive Job Description Template.docx
15.152.1.27 - Product Owner Job Description Template.docx
15.152.1.28 - Websphere Administrator Job Description Template.docx
15.152.1.29 - Clinical Analyst Job Description Template.docx
15.152.1.30 - Chief Data Officer Job Description Template.docx
15.152.1.31 - Junior Software Developer Job Description Template.docx
15.152.1.32 - Data Engineer Job Description Template.docx
15.152.1.33 - UX Designer Job Description Template.docx
15.152.1.34 - Senior Web Developer Job Description Template.docx
15.152.1.35 - Implementation Specialist Job Description Template.docx
15.152.1.36 - SEO Analyst Job Description Template.docx
15.152.1.37 - Senior Data Scientist Job Description Template.docx
15.152.1.38 - Software Developer Job Description Template.docx
15.152.1.39 - Web Designer Job Description Template.docx
15.152.1.40 - Software Test Engineer Job Description Template.docx
15.152.1.41 - Video Game Developer Job Description Template.docx
15.152.1.42 - VoIP Network Engineer Job Description Template.docx
15.152.1.43 - Mobile Developer Job Description Template.docx
15.152.1.44 - Big Data Engineer Job Description Template.docx
15.152.1.45 - Health Information Technology Job Description Template.docx

15.152.1.46 - Network Technician Job Description Template.docx
15.152.1.47 - Senior Software Engineer Job Description Template.docx
15.152.1.48 - Infrastructure Engineer Job Description Template.docx
15.152.1.49 - Full Stack Engineer Job Description Template.docx
15.152.1.50 - Computer Operator Job Description Template.docx
15.152.1.51 - AngularJS Developer Job Description Template.docx
15.152.1.52 - Information Security Officer Job Description Template.docx
15.152.1.53 - Android Developer Job Description Template.docx
15.152.1.54 - QA Tester Job Description Template.docx
15.152.1.55 - Application Support Engineer Job Description Template.docx
15.152.1.56 - Computer Analyst Job Description Template.docx
15.152.1.57 - IT Business Analyst Job Description Template.docx
15.152.1.58 - Business Systems Analyst Job Description Template.docx
15.152.1.59 - NOC Engineer Job Description Template.docx
15.152.1.60 - ASP Net Developer.docx
15.152.1.61 - Desktop Support Engineer Job Description Template.docx
15.152.1.62 - VP of Engineering Job Description Template.docx
15.152.1.63 - Application Developer Job Description Template.docx
15.152.1.64 - Senior Developer Job Description.docx
15.152.1.65 - Technical Support Analyst Job Description Template.docx
15.152.1.66 - Video Game Tester Job Description Template.docx
15.152.1.67 - IT Specialist Job Description.docx
15.152.1.68 - Magento Developer Job Description Template.docx
15.152.1.69 - IT Auditor Job Description Template.docx
15.152.1.70 - Technical Consultant Job Description Template.docx
15.152.1.71 - DevOps Engineer Job Description Template.docx
15.152.1.72 - WordPress Developer Job Description Template.docx
15.152.1.73 - Ruby on Rails Developer Job Description Template.docx
15.152.1.74 - NET Developer Job Description Template.docx
15.152.1.75 - Solutions Engineer Job Description Template.docx
15.152.1.76 - SEO Manager Job Description Template.docx

15.152.1.77 - SEO Specialist Job Description Template.docx
15.152.1.78 - Software Architect Job Description Template.docx
15.152.1.79 - Senior Network Engineer Job Description Template.docx
15.152.1.80 - Information Technology Manager Job Description Template.docx
15.152.1.81 - Systems Engineer Job Description Template.docx
15.152.1.82 - Senior NET Developer.docx
15.152.1.83 - Web Development Manager Job Description Template.docx
15.152.1.84 - Data Analyst Job Description Template.docx
15.152.1.85 - UI Engineer Job Description Template.docx
15.152.1.86 - Developer Job Description Template.docx
15.152.1.87 - QA Automation Engineer Job Description Template.docx
15.152.1.88 - Desktop Support Technician Job Description Template.docx
15.152.1.89 - ETL Developer Job Description Template.docx
15.152.1.90 - Windows Administrator Job Description Template.docx
15.152.1.91 - Computer Programmer Job Description Template.docx
15.152.1.92 - Front End Developer Job Description Template.docx
15.152.1.93 - Game Developer Job Description Template.docx
15.152.1.94 - Help Desk Technician Responsibilities.docx
15.152.1.95 - Technical Support Job Description Template.docx
15.152.1.96 - Computer Engineer Job Description Template.docx
15.152.1.97 - Salesforce Developer Job Description Template.docx
15.152.1.98 - Data Architect Job Description Template.docx
15.152.1.99 - Solution Architect Job Description Template.docx
15.152.1.100 - Cyber Security Engineer Job Description Template.docx
15.152.1.101 - IT Consultant Job Description Template.docx
15.152.1.102 - IT Support Engineer Job Description Template.docx
15.152.1.103 - Java Architect Job Description Template.docx
15.152.1.104 - Information Security Analyst Job Description Template.docx
15.152.1.105 - IT Support Analyst Job Description Template.docx
15.152.1.106 - Digital Project Manager Job Description Template.docx
15.152.1.107 - IT Director Job Description Template.docx

15.152.1.108 - Database Administrator Job Description Template.docx
15.152.1.109 - Technical Manager Job Description Template.docx
15.152.1.110 - Security Analyst Job Description Template.docx
15.152.1.111 - Systems Analyst Job Description Template.docx
15.152.1.112 - Cloud Architect Job Description.docx
15.152.1.113 - Website Manager Job Description Template.docx
15.152.1.114 - Sales Applications Engineer Job Description Template.docx
15.152.1.115 - CIO Job Description.docx
15.152.1.116 - Web Developer Job Description Template.docx
15.152.1.117 - Data Coordinator Job Description Template.docx
15.152.1.118 - System Administrator Job Description Template.docx
15.152.1.119 - Pega Developer Job Description Template.docx
15.152.1.120 - Unity Developer Job Description Template.docx
15.152.1.121 - SharePoint Developer Job Description Template.docx
15.152.1.122 - Security Administrator Job Description Template.docx
15.152.1.123 - Scrum Master Job Description Template.docx
15.152.1.124 - IT Engineer Job Description Template.docx
15.152.1.125 - Web Analyst Job Description Template.docx
15.152.1.126 - Web Technician Job Description Template.docx
15.152.1.127 - Computer Technician Job Description Template.docx
15.152.1.128 - IT Supervisor Job Description Template.docx
15.152.1.129 - Help Desk Specialist Job Description Template.docx
15.152.1.130 - Tableau Developer Job Description Template.docx
15.152.1.131 - Software Engineer Job Description Template.docx
15.152.1.132 - Network Engineer Job Description Template.docx
15.152.1.133 - Computer Hardware Engineer Job Description Template.docx
15.152.1.134 - Technical Architect Job Description Template.docx
15.152.1.135 - UNIX System Administrator Job Description Template.docx
15.152.1.136 - Network Administrator Job Description Template.docx
15.152.1.137 - Programmer Analyst Job Description Template.docx
15.152.1.138 - Java Technical Lead Job Description Template.docx

15.152.1.139 - Help Desk Analyst Job Description Template.docx
15.152.1.140 - IT Project Manager Job Description Template.docx
15.152.1.141 - Java Software Engineer Job Description Template.docx
15.152.1.142 - Java Developer Job Description Template.docx
15.152.1.143 - iOS Developer Job Description Template.docx
15.152.1.144 - Senior DevOps Engineer Job Description Template.docx
15.152.1.145 - Data Manager Job Description.docx
15.152.1.146 - C Developer Job Description Template.docx
15.152.1.147 - Technical Support Engineer Job Description Template.docx
15.152.1.148 - UI.docx
15.152.1.149 - Business Analyst Job Description Template.docx
15.152.1.150 - Support Specialist Job Description Template.docx
15.152.1.151 - UI Developer Job Description Template.docx
15.152.1.152 - Senior Consultant Job Description Template.docx
15.152.1.153 - React.docx

15.153-Insurance Job Descriptions

15.153.1 - Insurance Consultant Job Description Template.docx
15.153.2 - Underwriter Job Description Template.docx
15.153.3 - Dental Insurance Coordinator Job Description Template.docx
15.153.4 - Claims Specialist Job Description.docx
15.153.5 - Claims Adjuster Job Description Template.docx
15.153.6 - Insurance Customer Service Representative Job Description Template.docx
15.153.7 - Actuary Job Description Template.docx
15.153.8 - Life Insurance Agent Job Description Template.docx
15.153.9 - Insurance Agent Job Description Template.docx
15.153.10 - Insurance Sales Manager Job Description Template.docx
15.153.11 - Insurance Customer Service Representative Job Description Templat1.docx
15.153.12 - Insurance Broker Job Description Template.docx
15.153.13 - Field Inspector Job Description Template.docx
15.153.14 - Claims Examiner Job Description Template.docx

15.153.15 - Progressive Claims Adjuster Trainee Job Description.docx

15.154-Software Company duties

15.154.1 - Operations Manager Duties and Responsibilities.docx

15.154.2 - Digital Marketer duties and responsibilities.docx

15.154.3 - Product Director duties and responsibilities.docx

15.154.4 - Business Development Director duties and responsibilities.docx

15.154.5 - Copywriter duties and responsibilities.docx

15.154.6 - Internship Sales team Duties and Responsibilities.docx

15.154.7 - Internship graphic designer duties and responsibilities.docx

15.154.8 - Brand Manager duties and responsibilities.docx

15.154.9 - Business Development Executive duties and responsibilities.docx

15.154.10 - Customer Support Executive Duties and Responsibilities.docx

15.154.11 - Internship Copywriter duties and responsibilities.docx

15.154.12 - HR manager roles and responsibilities.docx

15.154.13 - Internship video editing roles and responsibilities.docx

15.154.14 - Internship Digital Marketing Duties and Responsibilities.docx

15.154.15 - Internship Software Development Manager Duties and Responsibilities.docx

15.154.16 - Support Director Job Duties and Responsibilities.docx

16 - Training Module

16.1 - Training _amp_ Development Plan.docx

16.2 - Business Communication - Session C - NEW.pptx

16.3 - Teamwork Training.pptx

16.4 - The 7 Cs of Communication.docx

16.5 - Email Etiquettes.docx

16.6 - Training Announcement.docx

16.7 - HR TRAINING PROGRAM - NEW.pptx

16.8 - Training Calendar Template.docx

- 16.9 - training cost analysis template.docx
- 16.10 - Business Communication - Session A - NEW.pptx
- 16.11 - Training Gap Analysis.docx
- 16.12 - Selling skills Training.pptx
- 16.13 - Team_Workshop.ppt
- 16.14 - Telephone Etiquettes.docx
- 16.15 - Business Communication - Session B - NEW.pptx
- 16.16 - moon landing activity.doc
- 16.17 - Training Needs Analysis Report.docx
- 16.18 - Time Management Training.pptx

17 - Recruitment Module

17.1 - Job offer templates

- 17.1.01- Background-check-update-to-candidates-email-template.docx
- 17.1.02- Contract-employee-offer-letter-sample.docx
- 17.1.03- Developer-Job-Offer-Letter-template.docx
- 17.1.04- Formal-job-offer-letter-template-1.docx
- 17.1.05- Informal_Offer_Letter_Sample.docx
- 17.1.06- Internal-promotion-offer-email-template.docx
- 17.1.07- Job-offer-email-template.docx
- 17.1.08- Offer_Letter_Sample.docx
- 17.1.09- Part-time-to-full-time-offer-letter-template.docx
- 17.1.10- Salary-negotiation-with-candidates-email-template.docx
- 17.1.11- Sales-Job-Offer-Letter-template.docx

17.2 - Job interview templates

- 17.2.1- Application-acknowledgement-email-template.docx
- 17.2.2 - Email-template-to-request-an-intake-meeting_-From-recruiter-to-hiring-manager.docx
- 17.2.3- Email-to-successful-candidate-after-interview.docx

- 17.2.4- Interview-assignment-example-template.docx
- 17.2.5 -Hiring update email Recruiter to hiring manager.docx
- 17.2.6-Interview-cancellation-email-from-employer.docx
- 17.2.7- Interview-confirmation-email-template.docx
- 17.2.8- Interview-no-show-email-template.docx
- 17.2.9- Interview-reminder-email-template.docx
- 17.2.10- Phone-interview-confirmation-email-template.docx
- 17.2.11- Phone-interview-email-interview-template.docx
- 17.2.12- Reschedule-interview-with-candidates-email-template.docx
- 17.2.13- recruiting-text-messages-to-candidates.docx
- 17.2.14- Scheduling-interview-email-template.docx
- 17.2.15- Second-interview-confirmation-email-template.docx
- 17.2.16- Second-interview-email-template.docx
- 17.2.17- Skype-interview-invitation-email-template.docx
- 17.2.18- Video interview invitation email.docx

17.3 - Interview Questions

- 17.3.1 - 12 Common Interview Questions for Managers.docx
- 17.3.2 - Behavioral Interview Questions.docx
- 17.3.3 - Brain Teaser Interview Questions.docx
- 17.3.4 - Communication Skills Interview Questions.docx
- 17.3.5 - Emotional Intelligence Interview Questions.docx
- 17.3.6 - Illegal Interview Questions.docx
- 17.3.7 - Leadership Interview Questions.docx
- 17.3.8 - Phone Interview Questions.docx
- 17.3.9 - Second Interview Questions.docx
- 17.3.10 - Situational Interview Questions.docx
- 17.3.11 - Stress Interview Questions.docx

17.4 - Rejection templates

- 17.4.01- Applicant_Rejection_Letter_Sample.docx

- 17.4.02- Candidate_Rejection_Email_Template.docx
- 17.4.03- Candidate_Rejection_Letter_Sample.docx
- 17.4.04- Interview-feedback-to-candidates-email-template.docx
- 17.4.05- Job-application-rejection-email-template.docx
- 17.4.06- Post_Interview_Sample_Rejection_Letter.docx
- 17.4.07- Rejecting-overqualified-candidates-email-template.docx

17.5 - Sourcing templates

- 17.5.01 - Email template for sourcing a referred candidate.docx
- 17.5.02- Internal-job-posting-email-template.docx
- 17.5.03- Job-opportunity-email-template.docx
- 17.5.04- Keeping-candidates-warm-email-template.docx
- 17.5.05- passive-candidate-email-template-1.docx
- 17.5.06- Recruiter-introduction-to-candidate-email-template.docx
- 17.5.07- Recruiting-bilingual-candidates-email-template.docx
- 17.5.08- Sourcing-developer-candidates-email-template.docx
- 17.5.09 -Email-from-employer-to-a-recruitment-agency-or-external-recruiter.docx
- 17.5.10 -Sourcing-marketing-candidates-email-template.docx
- 17.5.11- Sourcing-veteran-candidates-email-template.docx
- 17.5.12- Sourcing-sales-candidates-email-template-1.docx

17.6 - Referral templates

- 17.6.01- Employee-referral-bonus-program-announcement-sample-email.docx
- 17.6.02- employee-referral-programe-mail-template.docx
- 17.6.03- Employee-referrals-from-external-network-email-template-1.docx
- 17.6.04- Refer-a-friend-for-a-job-email-template.docx
- 17.6.05-Employee Referral Program Procedures.docx
- 17.6.06 - Referred candidate email template.docx